

FY 2025 (July 1, 2025-June 30, 2026)
PLANNING WORK PROGRAM
ANNUAL FUNDING SOURCES TABLE
Land of Sky RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		10%	10%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 1,200	\$ 1,200	\$ 9,600	\$ 12,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 350	\$ 350	\$ 2,800	\$ 3,500
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 2,200	\$ 2,200	\$ 17,600	\$ 22,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 800	\$ 800	\$ 6,400	\$ 8,000
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 3,500	\$ 3,500	\$ 28,000	\$ 35,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Downtown Brevard Circulation Study, SP&R Funded, match supplied by Transylvania County and Brevard.	\$ 20,000	\$ 20,000	\$ 160,000	\$ 200,000
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 1,600	\$ 1,600	\$ 12,800	\$ 16,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 200	\$ 200	\$ 1,600	\$ 2,000
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 120	\$ 120	\$ 960	\$ 1,200
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 300	\$ 300	\$ 2,400	\$ 3,000
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 2	\$ 2	\$ 16	\$ 20
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 150	\$ 150	\$ 1,200	\$ 1,500
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 700	\$ 700	\$ 5,600	\$ 7,000
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 4,178	\$ 4,178	\$ 33,424	\$ 41,780
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 35,300	\$ 35,300	\$ 282,400	\$ 353,000

Approved by the TAC on: _____,2025

Signature, TAC Chairman

Signature, RPO Secretary

FY 2025 (July 1, 2025-June 30, 2026)
PLANNING WORK PROGRAM
Narrative
Land of Sky RPO

I. DATA COLLECTION AND ASSESSMENT		
I-1 DATA COLLECTION AND ASSESSMENT		\$ 12,000.00
I-1.1	Highway	
	Conduct CTP Needs Assessment and other hwy data assessments as needed	
I-1.2	Other Modes	
	RPO staff will continue to work with members to conduct bike/ped counts where requested/Continue work w/ Public Transit Providers	
I-1.3	Socioeconomic	
	RPO staff will continue to track SE data	
I-1.4	Title VI	
	RPO staff will continue to track Title VI data	
II. TRANSPORTATION PLANNING		
II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT		\$ 3,500.00
II-1.1	Develop CTP Vision	
II-1.2	Conduct CTP Needs Assessment	
	RPO staff will assist FBRMPO w/ the next CTP in shared counties.	
II-1.3	Analyze Alternatives and Environmental Screening	
II-1.4	Develop Final Plan	
	RPO staff will work w/TPD and County on CTP updates, wrap up and adoption Transylvania Co.	
II-1.5	Adopt Plan	
	RPO staff will work w/TPD and County on CTP updates, wrap up and adoption Transylvania Co.	
II-2 PRIORITIZATION		\$ 22,000.00
II-2.1	Project Prioritization	
	RPO staff will work with NCDOT and RPO member governments to prioritize projects for the 2028-2037 STIP through work on P8.0.	
II-3 PROGRAM AND PROJECT DEVELOPMENT		\$ 8,000.00
II-3.1	STIP Participation	
	RPO staff will review and provide comment on STIP results.	
II-3.2	Merger / Project Development	
	RPO staff will continue to participate in the design process of projects in our region	
II-4 GENERAL TRANSPORTATION PLANNING		\$ 35,000.00
II-4.1	Regional and Statewide Planning	
	RPO staff serves on a number of NCARPO statewide committees, this work will continue. Attend NCARPO meetings, NCAMPO conference, National RPO-NADO participation, FBRMPO meetings.	
II-4.2	Special Studies, Projects and Other Trainings	
	RPO staff will continue planning for CMAQ, Hellbender Regional trail wg. LOSRPO staff will work cooperativly w/FBRMPO staff on a joint SS4A Action Plan and a Regional Transit Plan w/NCDOT IMD, and hopefully a regional PROTECT Resiliency Plan. As well as the SP&R funded study in Transylvania County Brevard. Work will continue on other regional and statewide planning projects and other special studies as needed. Staff will provide support to RPO partners on grant application processes.	
II-4.2.1	Downtown Brevard Circulation Study, SP&R Funded, match supplied by Transylvania County and Brevard.	\$ 200,000
	Continuation of work on this project, Kickoff delaid Due to Helene. A consultant firm will be selected to work with Transylvania County, the City of Brevard, NCDOT and Land of Sky RPO to explore different scenarios to provide more efficient throughput for individuals and freight traveling along US 64/US 276, while also providing safe and efficient access to downtown destinations for all modes of travel. LOSRPO will manage this project.	
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES		
III-1 ADMINISTRATIVE ACTIVITIES		\$ 16,000.00
III-1.1	Administrative Documents	
	RPO staff will maintain RPO admin documents, PWP and quarterly invoices and annual report	
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance	
	RPO staff will facilitate TCC/TAC	
III-1.3	Program Administration	
	Other necessary administrative issues and website maintenance, TCC/TAC rooster, state Ethics.	
IV. DIRECT COSTS		
IV-1 PROGRAMMATIC DIRECT CHARGES		\$ 2,000.00
IV-1.1	Program-wide Direct Costs	
	NADO dues, Website fees, GIS account maintenance, RPO equipment and maintenance as needed	
IV-2 ADVERTISING		\$ 1,200.00
IV-2.1	News Media Ads	
	Prioritization ads other ads as needed for public involvement	
IV-3 LODGING, MEALS, INCIDENTALS		\$ 3,000.00
IV-3.1	Hotel Costs	
	Travel to 4 NCARPO quarterly meetings and the annual MPO Conference. Travel to Statewide workgroup meetings other conferences/trainings NCAUG, other GIS trainings, NADO Rural Transportation Conference	
IV-3.2	Meal Costs	
	Per diem	
IV-3.3	Incidentals	
	Parking fees	
IV-4 POSTAGE		\$ 20.00
IV-4.1	Mailings	
	As needed for Title VI and other correspondence	
IV-5 REGISTRATION / TRAINING		\$ 1,500.00
IV-5.1	Conference Registration	
	NCAMPO Conference, GIS conferneces, NADO Rural Transportation conference etc,	
IV-5.2	Meeting / Workshop / Training Fees	
	other conferences/trainings NCAUG, other GIS trainings,	
IV-6 TRAVEL		\$ 7,000.00
IV-6.1	Mileage Reimbursement	
	Travel including any trips that are not within staffs normal commute.	
IV-6.2	Car Rental Costs	
	When it is cost effective to rent a car verses taking a personal vehicle.	
IV-6.3	Other Travel Expenses	
V. INDIRECT COSTS		
V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY		\$ 41,780.00
V-1.1	Incurred Indirect Costs	
	Based on Indirect letter provided to NCDOT	
RPO OPERATIONAL EXPENSE TOTAL		\$ 353,000.00