

LAND OF SKY

# RURAL PLANNING RURAL ORGANIZATION

**Technical Advisory Committee**  
Hybrid Meeting with the Zoom Platform  
May 16<sup>th</sup> 2024 – 11:30 A.M.  
**Minutes**

**Attendance in Person:**

Vicki Eastland (RPO Coordinator)  
Steve Williams (NCDOT Div 14)  
Brendan Merithew (NCDOT Div 13)  
Grayson Molinari (NCDOT Div 13)

Stephen Sparks (NCDOT Div 13)  
Asha Rado (LOSRC Minutes)  
Kevin Ensley (Haywood Commission)  
Aaron Haynie (Town of Marshall)

**Attendance Remote via Zoom:**

Daniel Sellers( NCDOT, TPD)  
Troy Wilson (NCDOT Div 14)  
Michael Curcio (NCDOT, TPD)

Mac Morrow (City of Brevard)  
Matt Wechtel (Madison County)

**WELCOME AND INTRODUCTIONS**

Chair Kevin Ensley called the meeting to order at 11:30 AM and welcomed attendees. He read the Ethics Statement, and inquired if there were any conflicts, which could preclude TAC members from participating in and voting on any business items, to state such for the record, and to refrain from participation in the matter. No conflicts were heard from the TAC members.

Chair Kevin Ensley called the roll and quorum was announced.

**PUBLIC COMMENT**

Chair Kevin Ensley opened the floor for public comment. No public comments were received.

**Consent Agenda**

March 2024 Meeting Minutes : [DRAFT 2024 03 21 RPO TAC Minutes](#)

**APPROVAL OF CONSENT AGENDA**

Chair Kevin Ensley requested approval of the agenda and the consent agenda, which included the March 2024 minutes, and the TAC agenda.

***Mac Morrow moved to approve the agenda and the consent agenda, which included the March 2024 minutes and the TAC agenda. Matt Wechtel seconded the motion which passed unanimously upon a roll call vote.***

**LAND OF SKY RPO TAC BUSINESS**  
**Item 4A: LOSRPO DRAFT FY 2025 PWP**

The DRAFT LOSRPO Planning Work Program, (PWP), has been approved by NCDOT TPD and presented to the TCC and TAC at the March meetings. There have been no changes made to the DRAFT PWP as far as the annual LOSRPO's annual allocation of planning funds. However, LOSRPO did apply for State Planning & Research Funds for the "Downtown Brevard Circulation Study". The now retired Director of NCDOT Transportation Planning Division, Jamal Alavi, notified me in April that LOSRPO was being awarded \$180,000.00 of combined State and Federal SP&R funds for the study. Because federal SP&R funds require a 20% local match and pursuant to (Local Match Assistance per NCGS 136-214), NCDOT will provide half of the required match, or 10% of the project cost and Transylvania County and the City of Brevard will be providing the other half of the match the remaining 10% of the project cost. There will be no additional local match from other RPO members for this study.

Project title	Total project amount (\$)	Total reimbursable funds on this project (\$) (combined State and Federal)	Total Local Match Required from Transylvania County and the City of Brevard. Match to be split equally between county and city.
Downtown Brevard Transportation Study	\$200,000	\$180,000	\$20,000.00

The Draft Planning Work Program can be reviewed below:

[LOSRO-DRAFT-FY-2025-PWP-with-SPR-Funded-Study.pdf](#)

No discussion occurred.

***Mac Morrow moved to approve Draft FY2025 PWP. Aaron Haynie seconded the motion which passed unanimously upon a roll call vote.***

#### **Item 4B: LOSRPO DRAFT Prioritization 7.0 Local Input Point Methodology**

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013.

As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website ([www.landofskyrpo.org](http://www.landofskyrpo.org))

The Land of Sky RPO's Draft Local Input Point (LIP) Assignment Methodology has been approved by the NCDOT SPOT office for review. This board approved the LOSRPO Draft Methodology at the March 21st, TAC meeting. At the May 9th, meeting the LOSRPO TCC voted to recommend Adoption of the LOSRPO DRAFT (LIP) Methodology for P7.0.

LOSRPO's Public Involvement Plan (PIP) requires a twenty-eight-day public comment period before adoption. That comment period has been met.

The tables below demonstrate the criteria that Land of Sky RPO proposes to use to assign Local Input Points in SPOT 7.0.

Regional Impact Scoring												
Criteria	Max. Score Possible	Scoring Methodology										
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT (Regional scores on a 70-point scale, <u>final results multiplied by 0.7143</u> to convert them to a 50-point scale)										
County Ranking	50	<table border="0"> <tr> <td>#1 Priority = 50 points</td> <td>#2 Priority = 45 points</td> </tr> <tr> <td>#3 Priority = 40 points</td> <td>#4 Priority = 35 points</td> </tr> <tr> <td>#5 Priority = 30 points</td> <td>#6 Priority = 25 points</td> </tr> <tr> <td>#7 Priority = 20 points</td> <td>#8 Priority = 15 points</td> </tr> <tr> <td>#9 Priority = 10 points</td> <td>#10 Priority = 5 points</td> </tr> </table>	#1 Priority = 50 points	#2 Priority = 45 points	#3 Priority = 40 points	#4 Priority = 35 points	#5 Priority = 30 points	#6 Priority = 25 points	#7 Priority = 20 points	#8 Priority = 15 points	#9 Priority = 10 points	#10 Priority = 5 points
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#5 Priority = 30 points	#6 Priority = 25 points											
#7 Priority = 20 points	#8 Priority = 15 points											
#9 Priority = 10 points	#10 Priority = 5 points											
Total	100											

Division Needs Scoring												
Criteria	Max. Score Possible	Scoring Methodology										
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT										
County Ranking	50	<table border="0"> <tr> <td>#1 Priority = 50 points</td> <td>#2 Priority = 45 points</td> </tr> <tr> <td>#3 Priority = 40 points</td> <td>#4 Priority = 35 points</td> </tr> <tr> <td>#5 Priority = 30 points</td> <td>#6 Priority = 25 points</td> </tr> <tr> <td>#7 Priority = 20 points</td> <td>#8 Priority = 15 points</td> </tr> <tr> <td>#9 Priority = 10 points</td> <td>#10 Priority = 5 points</td> </tr> </table>	#1 Priority = 50 points	#2 Priority = 45 points	#3 Priority = 40 points	#4 Priority = 35 points	#5 Priority = 30 points	#6 Priority = 25 points	#7 Priority = 20 points	#8 Priority = 15 points	#9 Priority = 10 points	#10 Priority = 5 points
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Total	100											

The Local Input Point Methodology can be reviewed on the RPO website:

[DRAFT-LOSRPO-SPOT-7.0-LIP-Methodology](#)

No discussion occurred.

**Mac Morrow moved to adopt the LOSRPO Local Input Point Methodology for Prioritization 7. Matt Wechtel seconded the motion which passed upon a roll call vote.**

**Item 4C: LOSRPO TAC Bylaws Amendments**

Land of Sky RPO TAC Bylaws first adopted 2006, first amendment 2009, need a refresh. At the March TAC meeting the recommended edits were shared. These edits included:

- Adding a hybrid option for meeting attendance.
- Changing references about mailing notification and meeting materials to EMAILING notification and meeting materials to members.
- Minor change in the language of municipal members.
- Change is in the Election of TAC officers' section to two-year terms with (2) consecutive terms allowed.

The Bylaws have been on the Land of Sky RPO website for public review, the Land of Sky RPO Public Involvement Plan requires a 28-day public comment period for Bylaws amendments. There have been no comments as of the drafting of this agenda.

TAC Bylaws are available on the LOSRPO website: [DRAFT LOSRPO TAC Bylaws 2024](#)

No discussion occurred.

***Aaron Haynie motioned to adopt the LOSRPO TAC Bylaws Amendment. Mac Morrow seconded the motion and it passed upon a roll call vote.***

#### **Item 4D: Prioritization 7, P7 Update**

NCDOT Strategic Office of Prioritization, NCDOT Divisions, RPO's and MPO's across the state are well into Prioritization 7, P7 or SPOT 7. May 24<sup>th</sup> is the projected date that the DRAFT Statewide Programed Projects and SPOT Scores will be released. At that time, the RPO will share the project scores with RPO TCC and TAC members and begin having meetings with each county to prioritize projects. At the June TCC and TAC meetings we will adopt a DRAFT Regional Impact Tier Local Input Point assignment list to be released for public comment. It may be that the DRAFT list is developed by RPO staff exercising the LIP Methodology for scoring, with the understanding that the list will change based on local priorities and meetings. The final Regional Impact point assignment will be adopted at the August TAC meeting. There will not be a July meeting, so June is the only option for the DRAFT list to be voted on. As changes are made to the DRAFT Regional Impact LIP assignment list those changes will be made to the list and updated on the RPO website.

The below calendar for Prioritization 7 is on the RPO website.

Prioritization Task	Estimated Date
Prioritization Workgroup meets	October 2022 - June, 2023
NC Board of Transportation Adopts Methodology	June, 2023
SPOT Online Go-live Project submittal window opens	July 2023 – October, 2023
NCDOT Data Review and Scoring (Partner Rev. Feb 2024)	October 2023 – March, 2024
(LOSRPO/FBRMPO) Project Prioritization Public Survey	Winter - Spring 2024
Alternate Criteria Deadline/LOSRPO Local Input Point Methodology Due	May 2024 (RPO Action Required)
DRAFT Statewide Programmed Projects and SPOT Scores Released	End of May 2024
Regional Impact Local Input Points Window	May - August 2024 (RPO Action Required)
DRAFT Regional Impact Programmed Projects Released	September, 2024
Division Needs Local Input Points Window	October – November 2024 (RPO Action Required)
Program Division Needs Projects	December 2024
DRAFT 2026-2035 STIP Released	January, 2025

### ***Information Only.***

### **PUBLIC COMMENT**

Chair Kevin Ensley opened the floor for public comment. No public comments were received.

### **REGULAR UPDATES**

- NCDOT Division 13 and 14 updates NCDOT Staff  
Most Recent Updates  
<https://landofskyrpo.org/division-13-updates/>  
<https://landofskyrpo.org/division-14-updates/>
- Transportation Planning Division updates Daniel Sellers
- NCDOT Integrated mobility Division
- Staff Updates Vicki Eastland

### **ADJOURNMENT**

Chair Kevin Ensley moved to adjourn the meeting at 12:15PM.

Upcoming Meeting

**Land of Sky RPO TCC – Meeting on Thursday June 13th, 2024 – 10:00AM LOSRC Offices and Zoom**

**Land of Sky RPO TAC – Meeting on Thursday June 20th, 2024 – 11:30 AM Land of Sky Regional Council and Zoom**