

RPO Technical Coordinating Committee

[Join LOSRPO TCC Meeting](#) or call in: (301) 715-8592

Meeting Id: 817 1442 3170

Passcode: 158378

Minutes from the RPO TCC May 9th, 2024, Meeting

Remote and in Person Attendance:

| | | |
|------------------|-----------------|---------------------|
| William High | Vicki Eastland | Stephen Sparks |
| Hannah Smith | Forrest Gilliam | Asha Rado (Minutes) |
| Steve Williams | Darby Terrell | Aaron Bland |
| Alexius Farris | Troy Wilson | Erica Anderson |
| Brendan Merithew | Cole Sutton | Cody Weddle |

WELCOME AND HOUSEKEEPING

Darby Terrell called the meeting to order at approximately 10:00 am, welcomed everyone, and roll was called. A quorum was announced to conduct business.

PUBLIC COMMENT

Darby Terrell opened the floor for public comment. No public comments were received.

CONSENT AGENDA

March 2024 Meeting Minutes

William High moved to approve the agenda, consent agenda including the March 2024 Meeting Minutes. Forrest Gilliam seconded, and the motion passed upon a unanimous roll call vote.

RPO BUSINESS

Item 4A: Recommend LOSRPO DRAFT FY 2025 PWP to TAC for adoption

The LOSRPO the DRAFT LOSRPO Planning Work Program, (PWP), has been approved by NCDOT TPD and presented to the TCC and TAC at the March meetings. There have been no changes made to the DRAFT PWP as far as the annual LOSRPO's annual

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allocation of planning funds. However, LOSRPO did apply for State Planning & Research Funds for the “Downtown Brevard Circulation Study”. The now retired Director of NCDOT Transportation Planning Division, Jamal Alavi, notified me in April that LOSRPO was being awarded \$180,000.00 of combined State and Federal SP&R funds for the study. Because federal SP&R funds require a 20% local match, NCDOT will be providing half of the required match or 10% of the total Project cost and Transylvania County and the City of Brevard will be providing the other half of the match or 10% of the project cost.

| Project title | Total project amount (\$) | Total reimbursable funds on this project (\$) (combined State and Federal) | Total Local Match Required from Transylvania County and the City of Brevard. Match to be split equally between county and city. |
|---------------------------------------|---------------------------|--|---|
| Downtown Brevard Transportation Study | 200,000 | 180,000 | 20,000.00 |

The entire Draft Planning work Program can be reviewed at the link below.

[LOSRPO-DRAFT-FY-2025-PWP-with-SPR-Funded-Study.pdf](#).

No discussion occurred.

Steve Williams moved to recommend to the Board the Draft FY 2025 PWP for approval . Darby Terrell seconded, and the motion passed upon a unanimous roll call vote.

Item 4B: LOSRPO DRAFT Prioritization 7.0 Local Input Point Methodology

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013. As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

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NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website (www.landofskyrpo.org)

Land of Sky RPO's Draft Local Input Point (LIP) Assignment Methodology has been sent to the NCDOT SPOT office for review. On March 7, 2024, I received an email from the manager of the NCDOT SPOT office stating that Because the LOSRPO DRAFT (LIP) Methodology is effectively unchanged from P6.0, the SPOT office approves the Methodology for P7.0.

LOSRPO's Public Involvement Plan (PIP) requires a twenty-eight-day public comment period before adoption. After review and comments by the TCC, the Draft LIP Methodology will be reviewed by the LOSRPO TAC at their March 16 meeting, then advertised in the Mountain Express for the required public comment period, then brought back during the May meeting cycle, to the TCC on May 9 for review and recommendation to the TAC for final approval at their May 16 meeting.

The tables below demonstrate the criteria that Land of Sky RPO proposes to use to assign Local Input Points in SPOT 7.0.

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| Regional Impact Scoring | | |
|-------------------------|---------------------|--|
| Criteria | Max. Score Possible | Scoring Methodology |
| SPOT Quantitative Score | 50 | Actual SPOT quantitative score from NCDOT (Regional scores on a 70-point scale, <u>final results</u> multiplied by 0.7143 to convert them to a 50-point scale) |
| County Ranking | 50 | #1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points |
| Total | 100 | |

| Division Needs Scoring | | |
|-------------------------|---------------------|--|
| Criteria | Max. Score Possible | Scoring Methodology |
| SPOT Quantitative Score | 50 | Actual SPOT quantitative score from NCDOT |
| County Ranking | 50 | #1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points |
| Total | 100 | |

No discussion occurred.

Steve William moved to recommend to the board the DRAFT LPI for public comment and then adoption at May 16th TAC meeting. Forrest Gilliam seconded the motion which passed unanimously upon a roll call vote.

Item 4C: LOSRPO TCC Bylaws Amendments

Land of Sky RPO TCC Bylaws, first adopted 2006, first amendment 2009, needed a refresh. At the March TCC meeting the recommended edits were shared. These edits included:

- Adding a hybrid option for meeting attendance.
- Changing references about mailing notification and meeting materials to EMAILING notification and meeting materials to members.
- Minor change in the language of municipal members.
- Change is in the Election of TCC officers' section to two-year terms with (2) consecutive terms allowed.

The Bylaws are on the Land of Sky RPO website for public review, the Land of Sky RPO Public Involvement Plan requires a 28-day public comment period for Bylaws amendments. There have been no comments as of the drafting of this agenda.

[DRAFT-TCC_ByLawsAmended3-18-09-20240315.pdf](#)

No discussion occurred.

Aaron Bland moved to recommend the TCC adopt the LOSRPO TCC Bylaws Amendment.

Darby Terrell seconded the motion which passed unanimously upon a roll call vote.

Item 4D: Prioritization 7, P7 Update

NCDOT Strategic Office of Prioritization, NCDOT Divisions, RPO's and MPO's across the state are well into Prioritization 7, P7 or SPOT 7. May 24th is the projected date that the DRAFT Statewide Programed Projects and SPOT Scores will be released. At that time, the RPO will share the project scores with RPO TCC and TAC members and begin having meetings with each county to prioritize projects. At the June TCC and TAC meetings we will adopt a DRAFT Regional Impact Tier Local Input Point assignment list to be released for public comment. It may be that the DRAFT list is developed by RPO staff exercising the LIP Methodology for scoring, with the understanding that the list will change based on local priorities and meetings. The final Regional Impact point assignment will be adopted at the August TAC meeting. There will not be a July meeting, so June is the only option for the DRAFT list to be voted on. As changes are made to the DRAFT Regional Impact LIP assignment list those changes will be made to the list and updated on the RPO website.

The below calendar for Prioritization 7 is on the RPO website.

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| Prioritization Task | Estimated Date |
|--|--|
| Prioritization Workgroup meets | October 2022 - June, 2023 |
| NC Board of Transportation Adopts Methodology | June, 2023 |
| SPOT Online Go-live Project submittal window opens | July 2023 – October, 2023 |
| NCDOT Data Review and Scoring (Partner Rev. Feb 2024) | October 2023 – March, 2024 |
| (LOSRPO/FBRMPO) Project Prioritization Public Survey | Winter - Spring 2024 |
| Alternate Criteria Deadline/LOSRPO Local Input Point Methodology Due | May 2024 (RPO Action Required) |
| DRAFT Statewide Programmed Projects and SPOT Scores Released | End of May 2024 |
| Regional Impact Local Input Points Window | May - August 2024 (RPO Action Required) |
| DRAFT Regional Impact Programmed Projects Released | September, 2024 |
| Division Needs Local Input Points Window | October – November 2024 (RPO Action Required) |
| Program Division Needs Projects | December 2024 |
| DRAFT 2026-2035 STIP Released | January, 2025 |

Information Only

PUBLIC COMMENT

Darby Terrell opened the floor a second time for public comment. No public comments were received.

5. REGULAR UPDATES

- A. NCDOT Division 13 and 14 updates Division Staff
<https://landofskyrpo.org/division-13-updates/>
<https://landofskyrpo.org/division-14-updates/>
- B. NCDOT Transportation Planning Division Updates Daniel Sellers, PE
<https://landofskyrpo.org/ncdot-tpd-news/>
- C. NCDOT Integrated mobility Division Alexius Farris
- D. Staff Updates Vicki Eastland

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ADJOURNMENT

Darby Terrell adjourned the meeting at 10:40 AM as there was no further business.

Upcoming Meetings

Land of Sky RPO TAC – Thursday May 16st , 2024 - 11:30 AM LOSRC Offices and Zoom

Land of Sky RPO TCC- Thursday June 9th , 2024 – 10:00AM LOSRC Offices and Zoom