

Meeting Agenda

RPO Technical Advisory Committee

May 16th, 2024 – 11:30 – Land of Sky Regional Council and Zoom Platform

[JOIN LOSRPO TAC Meeting](#)

Meeting ID: 874 6343 3752 Passcode: 703537
or call in: 646-931-3860

1. WELCOME AND HOUSEKEEPING

- A. Welcome and Introductions
- B. Ethics Statement

Kevin Ensley
Kevin Ensley

2. PUBLIC COMMENT

3. Approval of Agenda and Consent Agenda

- A. Minutes from the RPO TAC March 2024, Meeting

Kevin Ensley

4. LAND OF SKY RPO TAC BUSINESS Items

- A. LOSRPO DRAFT FY 2025 PWP
- B. LOSRPO DRAFT Prioritization 7.0 Local Input Point Methodology
- C. LOSRPO TAC Election of Officers
- D. LOSRPO TAC Bylaws Amendments

Vicki Eastland
Vicki Eastland
Vicki Eastland
Vicki Eastland

5. PUBLIC COMMENT

6. REGULAR UPDATES

- A. NCDOT Division 13 and 14 updates
Most Recent Updates <http://landofskyrpo.org/>
- B. NCDOT Transportation Planning Division
- C. NCDOT Integrated mobility Division
- D. Staff Updates and Housekeeping

Tim Anderson/Wanda Austin
(or designee)
Daniel Sellers, PE
Alexius Farris
Vicki Eastland

7. ADJOURN LOSRPO MEETING

Kevin Ensley

Upcoming Meeting

Land of Sky RPO TCC – Meeting on Thursday June 13th, 2024 – 10:00AM LOSRC Offices and Zoom

Land of Sky RPO TAC – Meeting on Thursday June 20th, 2024 – 11:30 AM Land of Sky Regional Council and Zoom

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Item 1B: Ethics Statement

ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(To be read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Consent Agenda

Adoption of Minutes, from the LOSRPO Technical Advisory Committee (TAC)
Hybrid Meeting with the Zoom Platform, March 21st, 2024 – 11:30 A.M.

[DRAFT 2024 03 21 RPO TAC Minutes](#)

Staff Recommendations:

Recommend RPO TAC approve the consent agenda including the March 21st Meeting Minutes

5. LAND OF SKY RPO TAC BUSINESS

Item 4A: Adopt LOSRPO FY 2025 PWP

The DRAFT LOSRPO Planning Work Program, (PWP), has been approved by NCDOT TPD and presented to the TCC and TAC at the March meetings. There have been no changes made to the DRAFT PWP as far as the annual LOSRPO's annual allocation of planning funds. However, LOSRPO did apply for State Planning & Research Funds for the "Downtown Brevard Circulation Study". The now retired Director of NCDOT Transportation Planning Division, Jamal Alavi, notified me in April that LOSRPO was being awarded \$180,000.00 of combined State and Federal SP&R funds for the study. Because federal SP&R funds require a 20% local match and pursuant to (Local Match Assistance per NCGS 136-214), NCDOT will provide half of the required match, or 10% of the project cost and Transylvania County and the City of Brevard will be providing the other half of the match the remaining 10% of the project cost. There will be no additional local match from other RPO members for this study.

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Project title	Total project amount (\$)	Total reimbursable funds on this project (\$) (combined State and Federal)	Total Local Match Required from Transylvania County and the City of Brevard. Match to be split equally between county and city.
Downtown Brevard Transportation Study	\$200,000	\$180,000	\$20,000.00

The Draft Planning Work Program can be reviewed at the link below.

[LOS RPO-DRAFT-FY-2025-PWP-with-SPR-Funded-Study.pdf](#)

Staff Recommendations:

Recommend approve Draft FY 2025 PWP.

Item 4B: Public Hearing to Adopt LOSRPO Prioritization 7.0 Local Input Point Methodology

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013.

As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website (www.landofskyrpo.org)

The Land of Sky RPO's Draft Local Input Point (LIP) Assignment Methodology has been approved by the NCDOT SPOT office for review. This board approved the LOSRPO Draft Methodology at the March 21st, TAC meeting. At the May 9th, meeting the LOSRPO TCC voted to recommend Adoption of the LOSRPO DRAFT (LIP) Methodology for P7.0.



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LOSRPO's Public Involvement Plan (PIP) requires a twenty-eight-day public comment period before adoption. That comment period has been met. The tables below demonstrate the criteria that Land of Sky RPO proposes to use to assign Local Input Points in SPOT 7.0.

Regional Impact Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT (Regional scores on a 70-point scale, final results multiplied by 0.7143 to convert them to a 50-point scale)
County Ranking	50	#1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points
Total	100	

Division Needs Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT
County Ranking	50	#1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points
Total	100	

The Local Input Point Methodology can be reviewed on the RPO website: [DRAFT-LOSRPO-SPOT-7.0-LIP-Methodology](#)

Staff Recommendations:

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Hold public hearing and adopt the LOSRPO Local Input Point Methodology for Prioritization 7.

Item 4C: LOSRPO TAC Bylaws Amendments

Land of Sky RPO TAC Bylaws first adopted 2006, first amendment 2009, need a refresh. At the March TAC meeting the recommended edits were shared. These edits included:

- Adding a hybrid option for meeting attendance.
- Changing references about mailing notification and meeting materials to EMAILING notification and meeting materials to members.
- Minor change in the language of municipal members.
- Change is in the Election of TCC officers' section to two-year terms with (2) consecutive terms allowed.

The Bylaws have been on the Land of Sky RPO website for public review, the Land of Sky RPO Public Involvement Plan requires a 28-day public comment period for Bylaws amendments. There have been no comments as of the drafting of this agenda.

TAC Bylaws are available on the LOSRPO website: [DRAFT LOSRPO TAC Bylaws 2024](#)

Staff Recommendations:

Recommend RPO TAC adopt the LOSRPO TAC Bylaws Amendment.

Item 4D: Prioritization 7, P7 Update

NCDOT Strategic Office of Prioritization, NCDOT Divisions, RPO's and MPO's across the state are well into Prioritization 7, P7 or SPOT 7. May 24th is the projected date that the DRAFT Statewide Programed Projects and SPOT Scores will be released. At that time, the RPO will share the project scores with RPO TCC and TAC members and begin having meetings with each county to prioritize projects. At the June TCC and TAC meetings we will adopt a DRAFT Regional Impact Tier Local Input Point assignment list to be released for public comment. It may be that the DRAFT list is developed by RPO staff exercising the LIP Methodology for scoring, with the understanding that the list will change based on local priorities and meetings. The final Regional Impact point assignment will be adopted at the August TAC meeting. There will not be a July meeting, so June is the only option for the DRAFT list to be voted on. As changes are made to the DRAFT Regional Impact LIP assignment list those changes will be made to the list and updated on the RPO website.

The below calendar for Prioritization 7 is on the RPO website.

Meeting Agenda

Prioritization Task	Estimated Date
Prioritization Workgroup meets	October 2022 - June, 2023
NC Board of Transportation Adopts Methodology	June, 2023
SPOT Online Go-live Project submittal window opens	July 2023 – October, 2023
NCDOT Data Review and Scoring (Partner Rev. Feb 2024)	October 2023 – March, 2024
(LOSRPO/FBRMPO) Project Prioritization Public Survey	Winter - Spring 2024
Alternate Criteria Deadline/LOSRPO Local Input Point Methodology Due	May 2024 (RPO Action Required)
DRAFT Statewide Programmed Projects and SPOT Scores Released	End of May 2024
Regional Impact Local Input Points Window	May - August 2024 (RPO Action Required)
DRAFT Regional Impact Programmed Projects Released	September, 2024
Division Needs Local Input Points Window	October – November 2024 (RPO Action Required)
Program Division Needs Projects	December 2024
DRAFT 2026-2035 STIP Released	January, 2025

Staff Recommendations:

No action required, information only

Public Comment

6. REGULAR UPDATES

NCDOT Division 13 and 14 updates
Most Recent Updates

<https://landofskyrpo.org/division-13-updates/>

<https://landofskyrpo.org/division-14-updates/>

Transportation Planning Division updates
NCDOT Integrated mobility Division
Staff Updates

NCDOT Staff

Daniel Sellers
Alexius Farris
Vicki Eastland

ANNOUNCEMENTS, NEWS, SPECIAL UPDATES

7. ADJOURN LOSRPO TAC MEETING

Kevin Ensley

Upcoming Meeting

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