

RURAL PLANNING ORGANIZATION

RPO Technical Coordinating Committee

[Join LOSRPO TCC Meeting](#) or call in: (301) 715-8592

Meeting Id: 817 1442 3170

Passcode: 158378

Minutes from the RPO TCC March 14th, 2024, Meeting

Remote and in Person Attendance:

Chair William High	Vicki Eastland	Stephen Sparks
Hannah Smith	Forrest Gilliam	Asha Rado (Minutes)
Steve Williams	Tristan Winkler	Garron Bradish
Darby Terrell	Aaron Bland	Brody Sitton
Daniel Seller	Troy Wilson	Chris Medlin
Abigail Incze		

WELCOME AND HOUSEKEEPING

Chair William High called the meeting to order at approximately 10:03 am, welcomed everyone, and roll was called. A quorum was announced to conduct business.

PUBLIC COMMENT

William High opened the floor for public comment. No public comments were received.

CONSENT AGENDA

January 2024 Meeting Minutes

Forrest Gilliam moved to approve the agenda, consent agenda including the January 2024 Meeting Minutes. Hannah Smith seconded, and the motion passed upon a unanimous roll call vote.

RPO BUSINESS

Item 4A: LOSRPO DRAFT FY 2025 PWP

LOSRPO staff has developed the DRAFT LOSRPO Planning Work Program, (PWP) and received/incorporated comments on the FY 2025 Draft PWP from NCDOT TPD.

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Like most years, the PWP is a continuation of ongoing RPO projects. The Transylvania County Comprehensive Transportation Plan (CTP) is being drafted and will be adopted in FY 2025 if it has not been by the end of FY 2024. There is a sizable percentage of the planning funds in the General Transportation category, LOSRPO staff serve on a few statewide work groups and committees, as well as ones with more regional significance, this is also the category that special studies such as the upcoming Safe Streets 4 All Regional Action Plan, potential SPR project, Regional Transit Plan and other general planning activities fall into. SPOT 7.0 will account for much funding this calendar year and requires a significant amount of funding. Data Collection, Project Development and Admin make up the bulk of the remaining funding except for RPO Direct charges, Travel, and indirect funds.

The entire Draft Planning work Program can be reviewed at the link below.

[LOSRPO DRAFT FY 2025 PWP](#)

No discussion occurred.

Steve Williams moved to recommend to the Board the Draft FY 2025 PWP for Public Comment period and then approval at May 16th TAC meeting .Forrest Gilliam seconded, and the motion passed upon a unanimous roll call vote

Item 4B: LOSRPO DRAFT Prioritization 7.0 Local Input Point Methodology

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013. As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website (www.landofskyrpo.org)

LAND OF SKY

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Land of Sky RPO's Draft Local Input Point (LIP) Assignment Methodology has been sent to the NCDOT SPOT office for review. On March 7, 2024, I received an email from the manager of the NCDOT SPOT office stating that Because the LOSRPO DRAFT (LIP) Methodology is effectively unchanged from P6.0, the SPOT office approves the Methodology for P7.0.

LOSRPO's Public Involvement Plan (PIP) requires a twenty-eight-day public comment period before adoption. After review and comments by the TCC, the Draft LIP Methodology will be reviewed by the LOSRPO TAC at their March 16 meeting, then advertised in the Mountain Express for the required public comment period, then brought back during the May meeting cycle, to the TCC on May 9 for review and recommendation to the TAC for final approval at their May 16 meeting.

The tables below demonstrate the criteria that Land of Sky RPO proposes to use to assign Local Input Points in SPOT 7.0.

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Regional Impact Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT (Regional scores on a 70-point scale, <u>final results</u> multiplied by 0.7143 to convert them to a 50-point scale)
County Ranking	50	#1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points
Total	100	

Division Needs Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT
County Ranking	50	#1 Priority = 50 points #2 Priority = 45 points #3 Priority = 40 points #4 Priority = 35 points #5 Priority = 30 points #6 Priority = 25 points #7 Priority = 20 points #8 Priority = 15 points #9 Priority = 10 points #10 Priority = 5 points
Total	100	

Discussion occurred around what is in the whole score combined.

Steve Williams moved to recommend to the board the DRAFT LPI for public comment and then adoption at May 16th TAC meeting. Forrest Gilliam seconded the motion which passed unanimously upon a roll call vote.

Item 4C: LOSRPO TCC election of Officers

Because LOSRPO TCC Chair William High and Vice Chair Jodie Ferguson have served their two-year terms. The TCC needs to hold an election of officers. The RPO Bylaws state that officers can serve consecutive terms if they wish. Both current officers have served two consecutive terms, therefore we need to elect both a new Chair and Vice Chair for the TCC.

Discussion occurred around nominations, Darby Terrell was nominated for Chair and Forrest Gilliam nominated for Vice-Chair.

***Aaron Bland moved to recommend to the board to elect new TCC officers Darby Terrell (for Chair) and Forrest Gilliam (for Vice Chair).
Steve Williams seconded the motion which passed unanimously upon a roll call vote.***

Item 4D: LOSRPO TCC Bylaws Amendments

Land of Sky RPO TCC Bylaws, first adopted 2006, first amendment 2009, need a refresh. Due to technological advancements, we are now capable of holding hybrid meetings that are inclusive of TCC members attending both in person and virtually. The Bylaws do not reference attendance options so I thought that in an abundance of caution we should include language that references virtual attendance. The TCC Bylaws state that notification and meeting materials will be mailed to members. I would like to change that to emailed. There is also a minor change in the language of municipal members. The only major change is in the Election of TCC officers section. The current Bylaws state annual terms with (2) consecutive terms. I miss read this and have been holding elections every two years, which I think works better given the limited number of RPO meetings each year.

The Bylaws are on the Land of Sky RPO website for public review, the Land of Sky RPO Public Involvement Plan requires a 28-day public comment period for Bylaws amendments. If the TCC votes to approve the amendment, this item will come back at the May 9, 2024, TCC meeting for your approval.

[DRAFT TCC Bylaws](#)

Discussion on strengthening wording around municipalities and if the wording should be changed or not.

***Forrest Gilliam moved to approve the LOSRPO TCC Bylaws Amendments for adoption at May 9th meeting.
Darby Terrell seconded the motion which passed unanimously upon a roll call***

LAND OF SKY

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vote.

PUBLIC COMMENT

Chair High opened the floor a second time for public comment. No public comments were received.

5. REGULAR UPDATES

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| A. NCDOT Division 13 and 14 updates
https://landofskyrpo.org/division-13-updates/
https://landofskyrpo.org/division-14-updates/ | Division Staff |
| B. NCDOT Transportation Planning Division Updates
https://landofskyrpo.org/ncdot-tpd-news/ | Daniel Sellers, PE |
| C. NCDOT Integrated mobility Division | Alexius Farris |
| D. Staff Updates | Vicki Eastland |

ADJOURNMENT

Chair High adjourned the meeting at 10:53 AM as there was no further business.

Upcoming Meetings

Land of Sky RPO TAC – Thursday March 21st, 2024 - 11:30 AM LOSRC Offices and Zoom

Land of Sky RPO TCC- Thursday May 9th, 2024 – 10:00AM LOSRC Offices and Zoom