

# Meeting Agenda

RPO Technical Advisory Committee

June 24th, 2021 –11:30

**JOIN Zoom Meeting** or Call in: (301) 715 8592

## 1. WELCOME AND HOUSEKEEPING

- A. Welcome and Introductions
- B. Ethics Statement

Matt Wechtel  
Matt Wechtel

## 2. PUBLIC COMMENT

## 3. CONSENT AGENDA

- A. Minutes from the RPO TAC May 27th, 2021, Meeting
- B. Agenda Approval/Modifications

Matt Wechtel

## 4. LAND OF SKY RPO TAC BUSINESS ITEMS

- A. LOSRPO DRAFT P6.0 Local Input Point Methodology
- B. Overview of NCDOT Division 14 Maintenance

Vicki Eastland  
Wesley Grindstaff, PE

## 5. PUBLIC COMMENT

## 6. REGULAR UPDATES

- A. NCDOT Division 13 and 14 updates  
Most Recent Updates <http://landofskyrpo.org/>
- B. NCDOT Transportation Planning Division
- C. Staff Updates and Housekeeping

Mark Gibbs/Wanda Austin  
(or designee)  
TPD Staff  
Vicki Eastland

## 7. ADJOURN LOSRPO MEETING

Matt Wechtel

Upcoming Meetings

**Land of Sky RPO TCC – Meeting on August 12th, 2021 – 10:00 AM Land of Sky Regional Council and Zoom**

**Land of Sky RPO TAC – Meeting on August 26th, 2021 – 11:30 AM Land of Sky Regional Council and Zoom**

# Meeting Agenda

## Item 1B: Ethics Statement

### ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(To be read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Land of Sky Rural Planning Organization  
**Technical Advisory Committee**  
**Virtual Meeting via the Zoom Platform**  
**Minutes – March 25, 2021**

### Remote Attendees:

Chair Matt Wechtel (Madison Commission)  
 Maureen Copelof (City of Brevard)  
 Troy Wilson (NCDOT Division 14)  
 Steve Williams (NCDOT Division 14)  
 James Upchurch (NCDOT)  
 Daniel Sellers (NCDOT TPD)  
 Erica Anderson (LOSRC)

Vicki Eastland (RPO Coordinator)  
 Kevin Ensley (Haywood Commission)  
 Stephen Sparks (NCDOT Division 14)  
 Brendan Merithew (NCDOT Division 13)  
 Nancy Allen (Town of Marshall)  
 Larry Chapman (Transylvania Commission)  
 Mark Gibbs (NCDOT Division 13)

### In-Person Attendee at Land of Sky:

Zia Rifkin (minutes)

### WELCOME AND INTRODUCTIONS

Chair Matt Wechtel called the meeting to order at approximately 11:30am and welcomed attendees. He read the Ethics Statement, and inquired if there were any conflicts, which could preclude TAC members from participating in and voting on any

business items, to state such for the record, and to refrain from participation in the matter.

Vicki Eastland called the roll and quorum was announced.

Chair Wechtel requested approval of the consent agenda, which included the March 25, 2021, minutes, and the agenda.

### **PUBLIC COMMENTS**

No public comments were made.

### **APPROVAL OF CONSENT AGENDA**

***Maureen Copelof moved to approve the consent agenda consisting of the minutes of the March 25, 2021, meeting. Larry Chapman seconded, and the motion carried upon a roll call vote, and without further discussion.***

***Kevin Ensley moved to approve the agenda. Maureen Copelof seconded, and the motion carried upon a roll call vote, and without further discussion.***

### **BUSINESS**

#### **LOSRPO Draft FY2022 PWP**

The DRAFT LOSRPO Planning Work Program, (PWP) was presented at the March TCC/TAC meetings. Additionally, the PWP was submitted to NCDOT TPD for review. Due to COVID 19 and NCDOT financial uncertainty, some ongoing work products are still underway, for example, SPOT6.0. Like most years, the PWP is a continuation of ongoing RPO projects. The FBRMPO Comprehensive Transportation Plan (CTP) update as well as the Transylvania County Comprehensive Transportation Plan (CTP) are still underway, so funding is still allocated to the CTP category. LOSRPO staff serve on a few statewide work groups and committees, as well as ones with more regional significance therefore, there is a sizable percentage of the planning funds in the General Transportation category. SPOT 6.0 is ongoing so there is a significant amount of funding in Prioritization. Data Collection, Project Development and Administration make up the bulk of the remaining funding except for RPO Direct charges, Travel, and indirect funds. As mentioned at the March meeting, some minor edits were made to the PWP. These edits include:

- **\$500 Increase to Prioritization**
- **\$438 Increase to General Transportation Planning**
- **\$500 Increase to Administrative Activities**
- **\$1,000 Reduction to Lodging, Meals, Incidentals**
- **\$216 Increase to Registration/Training**
- **\$1,000 Decrease to Travel/Mileage**
- **\$346 Increase to Indirect costs**

Land of Sky Regional Council received the Indirect Cost Negotiation Agreement from the US Department of the Interior, dated April 20, 2021. The updated PWP and Indirect Cost Agreement have been forwarded to NCDOT TPD.

The [LOSRPO FY 2022 PWP may be found on the LOSRPO website.](#)

***Nancy Allen moved to approve the LOSRPO FY 2022 PWP. Kevin Ensley seconded, and the motion carried upon a roll call vote, and without further discussion.***

#### LOSRPO Draft P.6.0 Local Input Point (LIP) Methodology

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013.

As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

Vicki Eastland provided a presentation on the STI requirements for Local Input Point (LIP) Methodology.

The LIP Methodology presentation also included the required criteria including that the county wide ranking would account for 50% of the score at both the Regional Impact and Division Needs tiers. The other criteria (SPOT score) would account for the remaining 50% of the score at both the Regional Impact and Division Needs tiers.

Vicki Eastland explained that the criteria that makes up these scores are defined by NCDOT's Prioritization Work Group.

Additionally, NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website ([www.landofskyrpo.org](http://www.landofskyrpo.org))

Land of Sky RPO's Draft Local Input Point Assignment Methodology has been sent to the NCDOT SPOT office for review. The RPO has not received comments from them to date. Any comments received from the SPOT Office would be shared with LOSRPO TCC/TAC. Currently, the DRAFT Methodology is advertised in the Mountain Express for public comment and will be brought back to the TCC at their June 10, 2021 meeting for review and recommendation to the TAC for final approval at the June 24 meeting.

The tables below demonstrate the criteria that Land of Sky RPO plans to use to assign Local Input Points in SPOT 6.0.

Regional Impact Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT (P6.0 regional scores on a 70-point scale, final results multiplied by 0.7143 to convert them to a 50-point scale)
County Ranking	50	#1 Priority =50 points                      #2 Priority = 45 points #3 Priority = 40 points                    #4 Priority = 35 points #5 Priority = 30 points                    #6 Priority = 25 points #7 Priority = 20 points                    #8 Priority = 15 points #9 Priority = 10 points                   #10 Priority = 5 points
Total	100	

Division Needs Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT
County Ranking	50	#1 Priority =50 points                      #2 Priority = 45 points #3 Priority = 40 points                    #4 Priority = 35 points #5 Priority = 30 points                    #6 Priority = 25 points #7 Priority = 20 points                    #8 Priority = 15 points #9 Priority = 10 points                   #10 Priority = 5 points
Total	100	

## P6.0 Hwy Criteria & Weights (Mobility Default)

Funding Category	QUANTITATIVE		LOCAL INPUT	
	Data		Division	MPO/RPO
<b>Statewide Mobility</b>	Congestion = 30% Benefit -Cost = 25% Safety = 10% Freight = 25% Economic Comp. = 10%	100%	--	--
<b>Regional Impact</b>	Congestion = 20% Benefit -Cost = 20% Safety = 10% Freight = 10% Accessibility/Connectivity = 10%	70%	15%	15%
<b>Division Needs</b>	Congestion = 15% Benefit -Cost = 15% Safety = 10% Freight = 5% Accessibility/Connectivity = 5%	50%	25%	25%

Note: Area -Specific Criteria Weights allowed

\*Slide provided by NCDOT SPOT Office\*

# P6.0 Hwy Criteria & Weights (Modernization Default)

Funding Category	QUANTITATIVE		LOCAL INPUT	
	Data		Division	MPO/RPO
<b>Statewide Mobility</b>	Congestion = 10% Safety = 25% Freight = 25% Lane Width = 10% Shoulder Width = 20% Pavement Condition = 10%	100%	--	--
<b>Regional Impact</b>	Congestion = 5% Safety = 25% Freight = 10% Lane Width = 10% Shoulder Width = 10% Pavement Condition = 10%	70%	15%	15%
<b>Division Needs</b>	Safety = 20% Freight = 5% Lane Width = 5% Shoulder Width = 10% Pavement Condition = 10%	50%	25%	25%

Note: Area -Specific Criteria Weights allowed

\*Slide provided by NCDOT SPOT Office\*

[LOS RPO DRAFT SPOT-6.0-LIP-Methodology is available on the LOSRPO website.](#)

Vicki Eastland shared that county would be required to send her a list of their top project priorities during the current round of prioritization.

**Matt Wechtel moved to approve the Draft P6.0 Local Input Point (LIP) Methodology and hold a Public Hearing at the June 24, 2021, TAC meeting. Larry Chapman seconded, and the motion carried upon a roll call vote, and without further discussion.**

**Prioritization 6.0 (SPOT) Update:**

Vicki Eastland provided an update on potential changes to the Prioritization 6.0 timeline. She explained that the following schedule is tentative. More information should be available by July.

# Meeting Agenda

Prioritization Task	Estimated Date
Final Identified Needs and Complete Streets Project sheets due for all projects (Hwy and Non-Hwy)	May 28th, 2021
Quantitative Scoring completed	July, 2021
Local Input Point Assignment Methodologies Due	July 30 <sup>th</sup> , 2021
Prioritization Workgroup meeting	August, 2021
***The remaining dates are TBD pending Prioritization Workgroup meeting outcome after quantitative scoring is complete. ***	***Summer/Fall 2021***
DRAFT Programmed Statewide Mobility Projects and Quantitative Scores for all projects released	End of August 31 <sup>st</sup> , 2021
Local Input Points for Regional Impact Projects Due	November 30 <sup>th</sup> , 2022
DRAFT list of Programmed Regional Impact Projects	End of January, 2022
Local Input Points for Division Needs Projects Due	May 1 <sup>st</sup> , 2022
DRAFT 2023 – 2032 STIP Released	August 2022

***Information only. No action requested.***

## **PUBLIC COMMENT**

No public comments were made.

## **REGULAR UPDATES AND ANNOUNCEMENTS**

NCDOT Division 13 & 14 Updates (Brendan Merithew- Div. 13 and Steve Williams- Div. 14)  
 NCDOT TPD Update (Daniel Sellers)  
 Staff Updates (Vicki Eastland).

## **ADJOURNMENT**

***Kevin Ensley moved to adjourn the meeting. Maureen Copelof seconded, and the meeting adjourned at 12:39pm.***



# Meeting Agenda

## **4. LAND OF SKY RPO TAC BUSINESS**

### **A. Item 4A: LOSRPO DRAFT P6.0 Local Input Point Methodology**

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013.

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- Dissemination of methodology, local points, and public input on LOSRPO's website ([www.landofskyrpo.org](http://www.landofskyrpo.org))

Land of Sky RPO's Draft Local Input Point Assignment Methodology was sent to NCDOT SPOT office for review. I received minor edit requests and those have been incorporated in the DRAFT document. The requests were for spacing and removal of an extra parenthesis, an extra # symbol and to on page 5, in the FLEX policy to change RPO's to organizations. The DRAFT Methodology has been advertised in the Mountain Express for public comment. No comments have been received upon the drafting of this agenda. After review of any public comments the TCC will then recommend the draft methodology to the TAC for final approval at their June 24, 2021, meeting.

The tables below demonstrate the criteria that Land of Sky RPO plans to use to assign Local Input Points in SPOT 6.0.



# Meeting Agenda

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The entire document can be viewed on the LOSRPO website.

[LOSRPO DRAFT P6.0 Local input Methodology](#)

**Staff Recommendations:**

Hold Public hearing, receive and consider any comments. Adopt LOSRPO P6.0 Local Input Points Methodology.

**Item 4B Overview of NCDOT Division 14 Maintenance Operations**

# Meeting Agenda

Wesley Grindstaff, PE, NCDOT Division 14 Maintenance Engineer will give an overview of Division 14 Maintenance Division and operations.

## **5. PUBLIC COMMENT**

## **6. REGULAR UPDATES**

- A. NCDOT Division 13 and 14 updates  
Most Recent Updates <http://landofskyrpo.org/>
- B. Staff Updates
- c. Transportation Planning Division updates

NCDOT Staff

Vicki Eastland  
Daniel Sellers

## **ANNOUNCEMENTS, NEWS, SPECIAL UPDATES**

## **7. ADJOURN LOSRPO TAC MEETING**

Matt Wechtel

### Upcoming Meetings

**Land of Sky RPO TCC Meeting on August 12<sup>th</sup>, 2021 – 10:00 AM Land of Sky Regional Council and Zoom**

**Land of Sky RPO TAC Meeting on August 26<sup>th</sup>, 2021– 11:30 AM Land of Sky Regional Council and Zoom**