

FY 2021-2022
PLANNING WORK PROGRAM
Narrative
LOS Rural Planning Organization

I. DATA COLLECTION AND ASSESSMENT		
I-1 DATA COLLECTION AND ASSESSMENT		\$ 10,000.00
I-1.1	Highway Conduct CTP Needs Assessment and other hwy data assessments as needed	
I-1.2	Other Modes RPO staff will continue to work with members to conduct bike/ped counts where requested/Continue work w/ Public Transit Providers	
I-1.3	Socioeconomic RPO staff will continue to track SE data	
I-1.4	Title VI RPO staff will continue to track Title VI data	
II. TRANSPORTATION PLANNING		
II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT		\$ 10,000.00
II-1.1	Develop CTP Vision RPO staff will work w/TPD and Counties on CTP updates, wrap up Transylvania Co and FBRMPO, potentially start Madison County	
II-1.2	Conduct CTP Needs Assessment RPO staff will work w/TPD and Counties on CTP updates, wrap up Transylvania Co and FBRMPO, potentially start Madison County	
II-1.3	Analyze Alternatives and Environmental Screening RPO staff will work w/TPD and Counties on CTP updates, wrap up Transylvania Co and FBRMPO, potentially start Madison County	
II-1.4	Develop Final Plan RPO staff will work w/TPD and Counties on CTP updates, wrap up Transylvania Co and FBRMPO, potentially start Madison County	
II-1.5	Adopt Plan RPO staff will work w/TPD and Counties on CTP updates, wrap up Transylvania Co and FBRMPO, potentially start Madison County	
II-2 PRIORITIZATION		\$ 16,000.00
II-2.1	Project Prioritization RPO staff will conduct all necessary work for SPOT6.0	
II-3 PROGRAM AND PROJECT DEVELOPMENT		\$ 7,000.00
II-3.1	STIP Participation RPO staff will review and provide comment on STIP results of SPOT5.0 and SPOT6.0	
II-3.2	Merger / Project Development RPO staff will continue to participate in the design process of projects in our region	
II-4 GENERAL TRANSPORTATION PLANNING		\$ 25,838.00
II-4.1	Regional and Statewide Planning RPO staff serves on a number of NCARPO statewide committees, this work will continue. Attend NCARPO meetings, NCAMPO conference, National RPO-NADO participation, FBRMPO meetings,	
II-4.2	Special Studies, Projects and Other Trainings RPO staff will continue planning for CMAQ, Park n Ride counts and surveys, Hellbender Regional trail wg, and other regional and statewide planning projects and other special studies as needed.	
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES		
III-1 ADMINISTRATIVE ACTIVITIES		\$ 14,500.00
III-1.1	Administrative Documents RPO staff will maintain RPO admin documents, PWP and quarterly invoices and annual report	
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance RPO staff will facilitate TCC/TAC	
III-1.3	Program Administration Other necessary administrative needs.	
IV. DIRECT COSTS		
IV-1 PROGRAMMATIC DIRECT CHARGES		\$ 1,500.00
IV-1.1	Program-wide Direct Costs NADO dues, Website fees, GIS account maintenance, RPO equipment and maintenance as needed	
IV-2 ADVERTISING		\$ 1,000.00
IV-2.1	News Media Ads Prioritization ads other ads as needed for public involvement	
IV-3 LODGING, MEALS, INCIDENTALS		\$ 2,000.00
IV-3.1	Hotel Costs Travel to 4 NCARPO quarterly meetings and the annual MPO Conference. Travel to Statewide workgroup meetings other conferences/trainings NCAUG, other GIS trainings, NADO Rural Transportation Conference	
IV-3.2	Meal Costs Per diem	
IV-3.3	Incidentals Parking fees	
IV-4 POSTAGE		\$ 20.00
IV-4.1	Mailings As needed for Title VI and other correspondence	
IV-5 REGISTRATION / TRAINING		\$ 1,500.00
IV-5.1	Conference Registration NCAMPO Conference, GIS conferneces, NADO Rural Transportation conference etc,	
IV-5.2	Meeting / Workshop / Training Fees other conferences/trainings NCAUG, other GIS trainings,	
IV-6 TRAVEL		\$ 5,000.00
IV-6.1	Mileage Reimbursement Travel including any trips that are not within staffs normal commute.	
IV-6.2	Car Rental Costs When it is cost effective to rent a car verses taking a personal vehicle.	
IV-6.3	Other Travel Expenses	
V. INDIRECT COSTS		
V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGNECY FY 18-19		\$ 38,611.00
V-1.1	Incurred Indirect Costs Based on Indirect letter provided to NCDOT	
TOTAL		\$ 132,969.00

Approved by the TAC on: _____ 20__

Signature, TAC Chairman

Signature, RPO Secretary