



Land of Sky Rural Planning Organization
Technical Advisory Committee
Virtual Meeting via the Zoom Platform
Minutes – May 27, 2020

Remote Attendees:

Chair Matt Wechtel (Madison Commission)
Maureen Copelof (City of Brevard)
Troy Wilson (NCDOT Division 14)
Steve Williams (NCDOT Division 14)
James Upchurch (NCDOT)
Daniel Sellers (NCDOT TPD)
Erica Anderson (LOSRC)

Vicki Eastland (RPO Coordinator)
Kevin Ensley (Haywood Commission)
Stephen Sparks (NCDOT Division 14)
Brendan Merithew (NCDOT Division 13)
Nancy Allen (Town of Marshall)
Larry Chapman (Transylvania Commission)
Mark Gibbs (NCDOT Division 13)

In-Person Attendee at Land of Sky:

Zia Rifkin (minutes)

WELCOME AND INTRODUCTIONS

Chair Matt Wechtel called the meeting to order at approximately 11:30am and welcomed attendees. He read the Ethics Statement, and inquired if there were any conflicts, which could preclude TAC members from participating in and voting on any business items, to state such for the record, and to refrain from participation in the matter.

Vicki Eastland called the roll and quorum was announced.

Chair Wechtel requested approval of the consent agenda, which included the March 25, 2021, minutes and the agenda.

PUBLIC COMMENTS

No public comments were made.

APPROVAL OF CONSENT AGENDA

Maureen Copelof moved to approve the consent agenda consisting of the minutes of the March 25, 2021, meeting. Larry Chapman seconded, and the motion carried upon a roll call vote, and without further discussion.

Kevin Ensley moved to approve the agenda. Maureen Copelof seconded, and the motion carried upon a roll call vote, and without further discussion.

BUSINESS

LOSRPO Draft FY2022 PWP

The DRAFT LOSRPO Planning Work Program, (PWP) was presented at the March TCC/TAC meetings. Additionally, the PWP was submitted to NCDOT TPD for review. Due to COVID 19 and NCDOT financial uncertainty, some ongoing work products are still underway, for example, SPOT6.0. Like most years, the PWP is a continuation of ongoing RPO projects. The FBRMPO Comprehensive Transportation Plan (CTP) update as well as the Transylvania County Comprehensive Transportation Plan (CTP) are still underway, so funding is still allocated to the CTP category. LOSRPO staff serve on a few statewide work groups and committees, as well as ones with more regional significance therefore, there is a sizable percentage of the planning funds in the General Transportation category. SPOT 6.0 is ongoing so there is a significant amount of funding in Prioritization. Data Collection, Project Development and Administration make up the bulk of the remaining funding except for RPO Direct charges, Travel, and indirect funds. As mentioned at the March meeting, some minor edits were made to the PWP. These edits include:

- **\$500 Increase to Prioritization**
- **\$438 Increase to General Transportation Planning**
- **\$500 Increase to Administrative Activities**
- **\$1,000 Reduction to Lodging, Meals, Incidentals**
- **\$216 Increase to Registration/Training**
- **\$1,000 Decrease to Travel/Mileage**
- **\$346 Increase to Indirect costs**

Land of Sky Regional Council received the Indirect Cost Negotiation Agreement from the US Department of the Interior, dated April 20, 2021. The updated PWP and Indirect Cost Agreement have been forwarded to NCDOT TPD.

The [LOS RPO FY 2022 PWP](#) may be found on the LOSRPO website.

Nancy Allen moved to approve the LOSRPO FY 2022 PWP. Kevin Ensley seconded, and the motion carried upon a roll call vote, and without further discussion.

LOS RPO Draft P.6.0 Local Input Point (LIP) Methodology

The NCDOT Strategic Planning Office of Transportation (SPOT) has been tasked with evaluating and programming transportation projects as stipulated in the Strategic Transportation Investments (STI) legislation, enacted on June 26, 2013.

As part of STI, each MPO/RPO and NCDOT Division Office may assign local points to projects in the Regional Impact and Division Needs categories, but not the Statewide Mobility category.

Vicki Eastland provided a presentation on the STI requirements for Local Input Point (LIP) Methodology.

The LIP Methodology presentation also included the required criteria including that the county wide ranking would account for 50% of the score at both the Regional Impact and Division Needs tiers. The other criteria (SPOT score) would account for the remaining 50% of the score at both the Regional Impact and Division Needs tiers.

Vicki Eastland explained that the criteria that makes up these scores are defined by NCDOT's Prioritization Work Group.

Additionally, NCDOT requires that the methodology include the following components:

- At least two criteria (with at least one being qualitative)
- Public involvement (on the proposed methodology, and the preliminary assignment of local input points to projects based on the approved methodology)
- Dissemination of methodology, local points, and public input on LOSRPO's website (www.landofskyrpo.org)

Land of Sky RPO's Draft Local Input Point Assignment Methodology has been sent to the NCDOT SPOT office for review. The RPO has not received comments from them to date. Any comments received from the SPOT Office would be shared with LOSRPO TCC/TAC.

Currently, the DRAFT Methodology is advertised in the Mountain Express for public comment and will be brought back to the TCC at their June 10, 2021 meeting for review and recommendation to the TAC for final approval at the June 24 meeting.

The tables below demonstrate the criteria that Land of Sky RPO plans to use to assign Local Input Points in SPOT 6.0.

Regional Impact Scoring												
Criteria	Max. Score Possible	Scoring Methodology										
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT (P6.0 regional scores on a 70-point scale, final results multiplied by 0.7143 to convert them to a 50-point scale)										
County Ranking	50	<table border="0"> <tr> <td>#1 Priority = 50 points</td> <td>#2 Priority = 45 points</td> </tr> <tr> <td>#3 Priority = 40 points</td> <td>#4 Priority = 35 points</td> </tr> <tr> <td>#5 Priority = 30 points</td> <td>#6 Priority = 25 points</td> </tr> <tr> <td>#7 Priority = 20 points</td> <td>#8 Priority = 15 points</td> </tr> <tr> <td>#9 Priority = 10 points</td> <td>#10 Priority = 5 points</td> </tr> </table>	#1 Priority = 50 points	#2 Priority = 45 points	#3 Priority = 40 points	#4 Priority = 35 points	#5 Priority = 30 points	#6 Priority = 25 points	#7 Priority = 20 points	#8 Priority = 15 points	#9 Priority = 10 points	#10 Priority = 5 points
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#9 Priority = 10 points	#10 Priority = 5 points											
Total	100											

Division Needs Scoring		
Criteria	Max. Score Possible	Scoring Methodology
SPOT Quantitative Score	50	Actual SPOT quantitative score from NCDOT

County Ranking	50	#1 Priority = 50 points #3 Priority = 40 points #5 Priority = 30 points #7 Priority = 20 points #9 Priority = 10 points	#2 Priority = 45 points #4 Priority = 35 points #6 Priority = 25 points #8 Priority = 15 points #10 Priority = 5 points
Total	100		

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P6.0 Hwy Criteria & Weights (Mobility Default)

Funding Category	QUANTITATIVE	LOCAL INPUT		
	Data	Division	MPO/RPO	
Statewide Mobility	Congestion = 30% Benefit - Cost = 25% Safety = 10% Freight = 25% Economic Comp. = 10%	100%	--	--
Regional Impact	Congestion = 20% Benefit - Cost = 20% Safety = 10% Freight = 10% Accessibility/Connectivity = 10%	70%	15%	15%
Division Needs	Congestion = 15% Benefit - Cost = 15% Safety = 10% Freight = 5% Accessibility/Connectivity = 5%	50%	25%	25%

Note: Area -Specific Criteria Weights allowed

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Slide provided by NCDOT SPOT Office

P6.0 Hwy Criteria & Weights (Modernization Default)

Funding Category	QUANTITATIVE	LOCAL INPUT		
	Data	Division	MPO/RPO	
Statewide Mobility	Congestion = 10% Safety = 25% Freight = 25% Lane Width = 10% Shoulder Width = 20% Pavement Condition = 10%	100%	--	--
Regional Impact	Congestion = 5% Safety = 25% Freight = 10% Lane Width = 10% Shoulder Width = 10% Pavement Condition = 10%	70%	15%	15%
Division Needs	Safety = 20% Freight = 5% Lane Width = 5% Shoulder Width = 10% Pavement Condition = 10%	50%	25%	25%

Note: Area -Specific Criteria Weights allowed

Slide provided by NCDOT SPOT Office

[LOSRPO DRAFT SPOT-6.0-LIP-Methodology](#) is available on the LOSRPO website.

Vicki Eastland shared that county would be required to send her a list of their top project priorities during the current round of prioritization.

Matt Wechtel moved to approve that the Draft P6.0 LIP Methodology and hold a Public Hearing at the June 24, 2021, TAC meeting. Larry Chapman seconded, and the motion carried upon a roll call vote, and without further discussion.

Prioritization 6.0 (SPOT) Update:

Vicki Eastland provided an update on potential changes to the Prioritization 6.0 timeline. She explained that the following schedule is tentative. More information should be available by July.

Prioritization Task	Estimated Date
Final Identified Needs and Complete Streets Project sheets due for all projects (Hwy and Non-Hwy)	May 28th, 2021
Quantitative Scoring completed	July, 2021
Local Input Point Assignment Methodologies Due	July 30 th , 2021
Prioritization Workgroup meeting	August, 2021
The remaining dates are TBD pending Prioritization Workgroup meeting outcome after quantitative scoring is complete. ***	***Summer/Fall 2021
DRAFT Programmed Statewide Mobility Projects and Quantitative Scores for all projects released	End of August 31 st , 2021
Local Input Points for Regional Impact Projects Due	November 30 th , 2022
DRAFT list of Programmed Regional Impact Projects	End of January, 2022
Local Input Points for Division Needs Projects Due	May 1 st , 2022
DRAFT 2023 – 2032 STIP Released	August 2022

Information only. No action requested.

PUBLIC COMMENT

No public comments were made.

REGULAR UPDATES AND ANNOUNCEMENTS

NCDOT Division 13 & 14 Updates (Brendan Merithew- Div. 13 and Steve Williams- Div. 14)
 NCDOT TPD Update (Daniel Sellers)
 Staff Updates (Vicki Eastland)

ADJOURNMENT

Kevin Ensley moved to adjourn the meeting. Maureen Copelof seconded, and the meeting adjourned at 12:39pm.