

RURAL PLANNING RURAL ORGANIZATION

RPO Technical Coordinating Committee

Virtual Meeting via the Zoom Platform

June 11, 2020 – 10:00 A.M.

Minutes

Remote Attendance:

| | | | |
|--------------------|----------------|----------------|-------------|
| Chair William High | Erica Anderson | Steve Williams | Nancy Allen |
| Troy Wilson | Daniel Sellers | Chris Medlin | Brian Burch |
| April Alm | Stephen Sparks | Jodie Ferguson | Aaron Bland |
| Allen McNeil | Matt Cable | | |

In-Person Attendance:

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|----------------|------------|
| Vicki Eastland | Zia Rifkin |
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WELCOME AND HOUSEKEEPING

Chair High called the meeting to order at approximately 10:00am, welcomed everyone in attending remotely and in-person, and called the roll. A quorum was present to conduct business.

PUBLIC COMMENT

No public comments were made.

ADOPTION OF THE PREVIOUS TCC MINUTES

Steve Williams moved to approve the March 12, 2020 TCC minutes as presented. Jodie Ferguson seconded, and the motion passed upon a roll call vote, and without further discussion.

RPO BUSINESS

P6.0 Update: Vicki Eastland shared the following updated P6.0 schedule:

| Prioritization Task | Estimated Date |
|---|-----------------------|
| Final Project List Approved by LOS TAC | March 2020 |
| SPOT Online Closes for submitting projects | July 31, 2020 |
| DRAFT Identified Needs Due for Hwy Projects | September 11, 2020 |
| Area Specific Weights due | October 23, 2020 |
| Final Identified Needs and Complete Streets Project sheets due for all projects (Hwy and Non-Hwy) | April 23, 2021 |
| DRAFT Programmed Statewide Mobility Projects and Quantitative Scores for all projects released | End of May, 2021 |
| Local Input Point Assignment Methodologies Due | June 1, 2021 |

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|--|--------------------------------------|
| Local Input Points for Regional Impact Projects Due | August 27th, 2021 |
| DRAFT list of Programmed Regional Impact Projects | End of October, 2021 |
| Local Input Points for Division Needs Projects Due | January 28th, 2022 |
| DRAFT 2023 – 2032 STIP Released | May 2022 |

Vicki Eastland shared that the SPOT schedule changes have pushed the prioritization process out two-months.

Discussion occurred regarding regional impact assignments. Vicki Eastland shared that the window for Division Needs projects ends in January 2021. The Draft STIP is usually received in January of each year, but the schedule changes have moved that out to May of 2021.

Project List

Both the TCC and TAC approved the final project list at their March meetings. RPO staff continues to enter projects into the SPOT Online tool working with NCDOT Division 13/14 staff as well as SPOT office staff to improve submitted projects.

<http://landofskyrpo.org/prioritization/>

Information only. No action requested.

LOSRPO PWP Amendment:

The Land of Sky Rural Planning Organization (LOSRPO) is seeking Transportation Planning Division (TPD) approval for the amended FY 2020 Planning Work Program. RPO staff deem this amendment necessary after reviewing the current fiscal year planning work program and budget, and identifying necessary funding shifts to reflect actual work demands through the remaining three months of the fiscal year. After the Technical Coordinating Committee recommends the proposed changes, the TAC should endorse these on June 25, 2020. As there is no change to the RPO's overall budget, RPO members would not be asked for additional money.

The following changes are recommended:

IV-3 Lodging, Meals, Incidentals

- Due to the impacts of COVID-19, LOSRPO staff did not undertake the types of travel as staff would normally. For this reason, LOSRPO staff requests to shift funding to programs with ongoing work tasks. There are no changes to the specified deliverables, but the amount of money allocated for Lodging, Meals, and Incidentals is **reduced** by (\$1,744.68).

IV-5 Registration / Training

- Due to the impacts of COVID-19, LOSRPO staff did not attend anticipated Conferences. For this reason, LOSRPO staff requests to shift funding to programs with ongoing work tasks. There are no changes to the specified deliverables, but the level of funding allocated for Registration/Training is **reduced** by (\$735.00),

IV-6 Travel

- Due to the impacts of COVID-19, LOSRPO staff did not undertake the types of travel that staff normally would have undertaken. For this reason, LOSRPO staff requests to shift funding to programs with ongoing work tasks. There are no changes to the specified deliverables, but the amount of money allocated for Travel is **reduced** by (\$3,591.28).

II-4 General Transportation Planning

- Additional work for NCARPO items and Western RPO Meetings – **increased** by \$1,163.07.

II-2 Prioritization and Program Development

- Additional work demands for SPOT6.0 – **increased** by \$4,907.89.

Nancy Allen moved to recommend the PWP amendment, with the revisions noted by Vicki Eastland, for approval to the TAC at their June 25 meeting. Aaron Bland seconded, and the motion carried upon a roll call vote, and without further discussion.

Resolution of Support, City of Brevard Bike/Ped Planning Grant: City of Brevard staff are submitting for an NCDOT Bicycle/Pedestrian Planning Grant through the TPD. A resolution of support is required from the RTAC. The deadline for application is June 30, 2020.

Vicki Eastland noted that receiving this grant would allow the City of Brevard to develop a bike and pedestrian plan with the help of a consultant in the planning process. There is a 20% local match for these planning grant funds.

April Alm moved to recommend the resolution of support for the City of Brevard Bike/Ped Planning Grant to the TAC for approval. Steve Williams seconded, and the motion carried upon a roll call vote, and without further discussion.

REGULAR UPDATES

NCDOT Division 13 and Division 14 Updates
TPB Updates
Legislative Updates
Staff Updates

PUBLIC COMMENT

No public comments.

ADJOURNMENT-

Chair High adjourned the meeting, as there was no further business.